

Warren Harbor Commission
Minutes from the December 2nd, 2015 Meeting

Present

William J. Kemp (chairman)
Craig Lippman
Don Betts
Tom Culora
Bill Hunt
Jan Reitsma (resigned)
Ed Cabral – Harbormaster

Absent:

Julie Blount (resigned)

Meeting Opened by Chairman Kemp at 7:05 PM

1. Minutes of November 4, 2015 meeting unanimously approved as distributed
2. Harbormaster's report
 - a. The Warren Harbormaster boat is out of the water.
 - b. RI Moorings has completed the float rebuild.
 - c. Discussion of boat ramp improvements and potential funding sources.
3. Right of Way
 - a. Julie has completed producing two copies of the pending applications
 - b. Woody and Craig to review the current package and redraft its cover letter.
 - c. An inventory should be made correlating the Town's dead end streets and ROW inventory. This could be included in the cover letter, HMP update, and perhaps a new pamphlet. Is the DEM a source of pamphlet funding?
 - d. The complete package should be sent directly to the Town solicitor, and followed with its submission to the CRMC as discussed earlier this year with Kevin Cute.
 - e. The preliminary package should be sent to the Town Council, followed by a possible presentation this spring.
 - f. The Town website should be updated to accurately reflect public access to Warren's waterfront.
4. Harbor Management Plan Update
 - a. Section one of the HMP update is pretty well complete.
 - b. Woody and Craig to work on the ROW update.

- c. Update with revision control is now available via Google docs to all Commissioners; Harbormaster Cabral's changes will be incorporated into this "master" version.
- d. A discussion ensued regarding what should be considered a "commercial venue" along Water Street, which is a mixed use rather than wholly residential or commercial area. Sections 2.6 and 2.7 should reflect waterfront Warren assets.
- e. Ensure that the HMP and Town statutes on rivers and waterways are aligned, allowing for a consistent implementation.
- f. Woody will ask Davison Bolster to review the HMP's history section.
- g. Tom will update section 2.8.
- h. Plan to review a roll-up of all suggestions at the January meeting. Ed will take the lead on the update of the HMP's third section.

5. Other Business

Jan Reitsma has accepted the position of Warren Town Manager, and must therefore leave the Commission to avoid conflict. Resignation accepted with regret.

6. Meeting adjourned at 8:27 PM.

William J. Kemp, Chairman

Craig Lippman, Secretary